

# GENERAL INFORMATION



Principal: Kate MacDonald  
Address: 45 Flying Fish Point Road, Innisfail  
Phone: 07 4078 0222  
Website: [www.innisfailsc.eq.edu.au](http://www.innisfailsc.eq.edu.au)  
Office Hours: 8:00am – 4:00pm

## ATTENDANCE

The school day commences at 8:45am and concludes at 2:50pm. All students are required to be in attendance from 8:45am to 2:50pm Monday to Friday, excluding school holiday periods and Student Free Days.

Lesson times

	Minutes	Bell
Lesson 1	58	8:45am
Lesson 2	58	9:43am
1 <sup>st</sup> Break	50	10:41am
Lesson 3	58	11:26am
Lesson 4	58	12:24pm
2 <sup>nd</sup> Break	30	1:22pm
Lesson 5	58	1:52pm

To advise of a student absence please phone 4078 0222, then dial 1 or email [studentabsence@innifailsc.eq.edu.au](mailto:studentabsence@innifailsc.eq.edu.au)

## BYOD – Bring your own device

Innisfail State College allows and encourages students to *Bring Your Own Device* (BYOD). Students from all year levels are invited to bring their own device to use in their classes. BYOD is a benefit to students as it allows them:

1. Access to the school network, printers and school documents
2. Access to the internet at school (standard school restrictions will apply)
3. Access to school software

If you are considering the procurement of a device for your student, minimum requirements for BYOD at Innisfail State College are as follows:

- Windows PC Laptop or Windows Tablet

*(laptop recommended as they are most robust, versatile and user friendly)*

- Windows 10 (*Windows 10S not compatible*)
- Minimum of 4GB RAM (8GB recommended)
- Wireless networking capability
- Solid Protective Case

\*\*\* Education Queensland provides Microsoft Office free of charge for all students, so this does not need to be purchased with your device.

## CANTEEN/TUCKSHOP

The college tuckshop is run by the P&C Association and opens every day for both breaks. The tuckshop menu can be accessed on the college website. Parents/Carers are encouraged to volunteer in the tuckshop. Please visit the college website for more information.

## LOCKER HIRE

Lockers are available as a convenience for students and all students are entitled to hire a locker. However, there is limited lockers available for student hire at the college, therefore it is a first in first served basis. Students can apply for a locker through completion of a Locker Application Form. This form is available from the school office and an annual fee of \$10 is required to secure a locker along with the completed Locker Application Form. Students are required to supply their own locks. If a key lock is used a spare key is to handed in with the completed Locker Application Form. This key will be kept as a convenience to students. Innisfail State College will not be responsible for any loss or damage to property that is kept in these lockers. Lockers are not to defaced in any way.

## NEWSLETTER

The newsletter is emailed home fortnightly. If you are not receiving the newsletter please email [media@innisfailsc.eq.edu.au](mailto:media@innisfailsc.eq.edu.au) to advise. Alternatively, the newsletter is available via the home page of the school website.

## P&C – Parents and Community Association

The Parents & Community Association meet every second Monday of each month at 7:00pm with the first meeting of the year incorporating the AGM. We welcome all parents/carers and community members to attend these meetings. All monies raised by the P&C is used to support learning across the college, directly supporting projects and facilities. The tuckshop also welcomes volunteers, please visit the college website to access the Membership Application Form and Volunteer Expression of Interest Form.

## POLICIES & PROCEDURES

All policies and procedures can be accessed on the college website. Alternatively, you can request a copy of any of these documents through the college office.

## TEXTBOOKS

Innisfail State College provides a Student Resource Scheme. If you have opted into the student resource scheme, textbooks will be allocated to your student/s through the library at the start of the school year.

Parents not participating in the scheme must provide their student with all the items that would otherwise be provided by the scheme as detailed in the information provided by the school.

## TRANSPORT

Please contact the local transport companies directly about bus or other school transport options for your student/s.

## TUTORING

Innisfail State College offers free tutorial sessions for all student's years 7-12 as follows. Our teachers generously give up their time to offer this tutoring as follows.

SUBJECT	DAY	TIME	LOCATION/ROOM
Maths & Science	Tuesday	3:00 - 4:00pm	XG01
English	Wednesday	3:00 - 4:00pm	Library
Geography	Wednesday	10:45 -11:20am	Library
Music	Thursday	10:45 -11:20am	B Block
Chemistry	Thursday	3:00 - 4:00pm	YF20

## UNIFORMS

Uniforms can be purchased from the Uniform Shop located at the back of D Block sports hall or online at [www.iscuniforms.com.au](http://www.iscuniforms.com.au) Online orders are to be collected from the Uniform Shop. The uniform shop is open for extended hours at the start of every year. Please visit their website to see these extended hours and current uniform pricing. Their regular hours are Tuesday & Wednesday 7:45am – 9:30am & Thursday 2:30pm – 4:00pm during school terms. The Uniform Shop does not stock second hand uniform items.

## STAFF CONTACTS

Deputy Principal - Curriculum & Inclusion	Michelle Messina	<a href="mailto:mmess20@eq.edu.au">mmess20@eq.edu.au</a>
Deputy Principal - Senior	Tanya Martin	<a href="mailto:tmart67@eq.edu.au">tmart67@eq.edu.au</a>
Deputy Principal – Junior	Sally Hammett	<a href="mailto:sgham0@eq.edu.au">sgham0@eq.edu.au</a>
Deputy Principal – Junior	Kimberley Vanzetta	<a href="mailto:kvanz5@eq.edu.au">kvanz5@eq.edu.au</a>
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Head of year – Senior	Connie Medley	<a href="mailto:cmedl10@eq.edu.au">cmedl10@eq.edu.au</a>
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Head of English	Chantelle Boase	<a href="mailto:clboa2@eq.edu.au">clboa2@eq.edu.au</a>
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Transitions Pathways Officer	Lisa Sue San	<a href="mailto:lsues0@eq.edu.au">lsues0@eq.edu.au</a>
Business Manager	Alana Robertson	<a href="mailto:arobe96@eq.edu.au">arobe96@eq.edu.au</a>

\*\*\* Teaching staff emails can be accessed on the college website at <https://innisfailsc.eq.edu.au/about-us/our-staff>

