



## ENROLMENT AGREEMENT for INNISFAIL STATE COLLEGE

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Innisfail State College

### **Responsibility of student to:**

- attend college regularly, on time, ready to learn and take part in college activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by college rules, meet homework requirements and wear college's uniform
- respect of the college environment

### **Responsibility of parents to:**

- inform the college if your child's living arrangements change and provide details of new home address and phone number
- let the college know if there are any problems that may affect your child's ability to learn
- inform college of reason for any absence
- treat college staff with respect and tolerance
- support the authority and discipline of the college enabling your child to achieve maturity, self discipline and self control
- abide by college's policy regarding access to college grounds before, during and after college hours
- advise the Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- attend open evenings for parents

### **Responsibility of the college to:**

- develop each individual student's potential as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the college community
- clearly articulate the college's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the college's insurance arrangements and accident cover for students
- advise parents and carers of extra-curricular activities operating at the college in which their child may become involved, for example, program of chaplaincy services.
- set, mark and monitor homework regularly in keeping with the college's homework policy
- contact parents and carers as soon as possible if the college is concerned about the child's college work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance

I accept the rules and regulations of the Innisfail State College as stated in the school policies listed below.

- Responsible Behaviour Plan for Students
- Student Dress Code
- Assessment Policy
- Homework Policy
- Student Resource Scheme
- Student usage of internet and intranet
- Complaints Management
- Chaplaincy
- Consent to Copyright Material, Image, Recording of Name
- Appropriate use of electronic equipment by students

I also authorise the student permissions for my child as indicated overleaf.

Parent/Carer's Name .....Signature.....Date...../...../.....